

## **Checklist for all providers to complete before administering medications:**

- Successfully completed **MAT** training- date completed: \_\_\_\_\_
- Current **FIRST AID** certification- date completed: \_\_\_\_\_
- Current **CPR** certification appropriate for the age groups in your program- date completed: \_\_\_\_\_
- Complete the **HEALTH CARE PLAN and GUIDELINES** (HCP)- once the HCP is completed you may contact the Child Care Council and the Health Care Consultant (HCC) will plan a site visit with you. You may also find a HCC of your choice as long as they have a valid, current NY State license as an RN, MD, Physician Assistant or Nurse Practitioner.
- SITE VISIT** by an approved Health Care Consultant (HCC) who will review with you, approve and sign your new Health Care Plan- date completed: \_\_\_\_\_
- Health Care Plan submitted to your **LICENSOR** or **REGISTRAR**- date completed: \_\_\_\_\_
- CONTACT** your Licensor or Registrar for final approval- date of contact: \_\_\_\_\_

ALL steps must be completed prior to administering medications in your program- if you have any questions call the Child Care Council of Suffolk at 631-462-0303 and speak to the Health Care Consultants:  
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