



60 Calvert Avenue, Commack 11725  
Phone: (631)-462-0303  
Hours: Mon.-Fri. 9:00 AM to 5:00 PM

Website: [www.childcaresuffolk.org](http://www.childcaresuffolk.org)  
E-mail: [resourcereferal@childcaresuffolk.org](mailto:resourcereferal@childcaresuffolk.org)  
East End Office (631)-283-1838-Call for hours

## School Age Child Care

Name of Program \_\_\_\_\_

NYS Registered \_\_\_\_\_ School District Sponsored \_\_\_\_\_ Private Program \_\_\_\_\_

### Setting

- \_\_\_ Public Private School
- \_\_\_ Child Care Center
- \_\_\_ Family Child Care
- \_\_\_ Community/Rec Center
- \_\_\_ Religious Institution
- \_\_\_ YM/YWCA or YM/YWHA
- \_\_\_ Boys or Girls Club
- \_\_\_ Educational Enrichment

### Financial Assistance

- \_\_\_ Accepts County Subsidies
- \_\_\_ Scholarships Available
- \_\_\_ Sliding Scale Fee
- \_\_\_ Sibling Discount

### Hours of Operation

Before School \_\_\_\_\_

After School \_\_\_\_\_

Vacation Days \_\_\_\_\_

School Breaks \_\_\_\_\_

Conference Days \_\_\_\_\_

### Cost

Hourly \_\_\_\_\_ Daily \_\_\_\_\_ Weekly \_\_\_\_\_

Monthly \_\_\_\_\_ Registration Fee \_\_\_\_\_

### Basic Information

Cost affordable	Yes	No
Hours suitable	Yes	No
Transportation available	Yes	No
Building is safe & well maintained	Yes	No
Checked references or spoke with parents who have used the program	Yes	No
Children seem happy	Yes	No
Indoor activities available	Yes	No
Quiet activity area	Yes	No
Outdoor play	Yes	No
Activities and materials are varied & age appropriate	Yes	No
Materials available that celebrate diverse ethnic & cultural groups	Yes	No
Time and space for homework, with help available	Yes	No
Opportunity to pursue hobbies or join clubs	Yes	No
Group size & age groupings are appropriate	Yes	No
Nutritious snacks	Yes	No
Parents are welcome to visit the program	Yes	No

### The Staff

Director is accessible and responsive	Yes	No
Has a good rapport with children and parents	Yes	No
Rules are clear	Yes	No
Trained & experienced with school age issues	Yes	No
Adequate for proper supervision, low staff turnover	Yes	No
Treats children with respect, in a caring, supportive, friendly manner	Yes	No
Discipline handled in a calm, consistent way to encourage positive behavior	Yes	No

**New York State Minimum Required Staff/Child Ratios:**  
(for NYS Registered or Licensed programs)

Age of Child	Staff/Child Ratio	Max. Group Size
5-9 Years	1:10	20
10-12 Years	1:15	30

Protecting children is everyone's job. If you have a concern about a child care program, call the Long Island Regional Office of Children and Family Services at 631-342-7100